

**ODISHA COOPERATIVE TASAR & SILK FEDERATION LTD
(SERIFED)**

Sahid Nagar, Janpath,
Bhubaneswar -751007.

Tel: 0674-2545852(FAX)/2545586 (Off.)

Email-serifedodisha@gmail.com

FileNo. FileNo.IV-1(254) Serifed/25-26/1297

Date:14.10.2025

**Short Advertisement for re-engagement of
Retired Superintending Engineer (Civil)**

Odisha Co-Operative Tasar and Silk Federation (SERIFED) an organisation under Handlooms, Textiles & Handicrafts Dept., Govt of Odisha proposes to engage retired **Superintending Engineer (Civil)** of Works Cadre having good service records and physically & mentally fit, adequate experience in civil works preferably in Offices, Residential and Commercial Buildings in Government sector not above the age of 64 years (as on the date of submission of application) for contractual re-employment as OSD. The detail Application Form and terms & conditions can be downloaded from the website www.sidacodisha.org.in from 15th October 2025 onwards. The last date for receipt of application is 4th November 2025.

MANAGING DIRECTOR

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FileNo. FileNo.IV-1(254) Serifed/25-26/1297

Date: 14.10.2025

**Detail Advertisement Inviting Expression of Interest for
Engagement of Retired Superintending Engineer (Civil) in SERIFED**

Odisha Co-Operative Tasar and Silk Federation (SERIFED) an organisation under Handlooms, Textiles & Handicrafts Dept., Govt of Odisha proposes to engage retired **Superintending Engineer (Civil)** of Works Cadre having good service records and physically & mentally fit, adequate experience in civil works preferably in Offices, Residential and Commercial Buildings in Government sector not above the age of 64 years (as on the date of submission of application) for contractual re-employment as OSD. The detail guideline indicating the eligibility criteria and terms and conditions laid down as per G.A. Dept. Resolution No.23750 Dtd.27.08.2014 and Finance Department O.M. No.24533 /F Dtd.29.09.2022 will be followed for selection of OSD and the same is attached with this advertisement. The Application Form, may be downloaded from the website of **State Institute for Development of Arts & Crafts (SIDAC)** a Government of Odisha organisation under H,T&H Department at ***www.sidacodisha.org.in***. The interested candidates fulfilling all the requisite criteria and agreeing to the terms and conditions may submit their application in the prescribed format along with supporting documents to the Managing Director, Odisha Cooperative Tasar & Silk Federation (SERIFED) Ltd., Plot No-140, Saheednagar, Bhubaneswar -751007 by Regd. Post / Speed Post so as to reach on or before 4th November 2025.

MANAGING DIRECTOR

General Terms and Conditions:

1. The retired Engineer shall be posted in the O/o Managing Director, Odisha Co-Operative Tasar & Silk Federation (SERIFED) Ltd., Bhubaneswar and they will be given the assignments like supervision of project works, preparation of plan estimate & designs, check measurement of works and preparation of bills etc.
2. The retired engineer shall be re-engaged for a period of one year at the first instance. His re-engagement so made may be extended for a further period, if required conforming to guidelines issued in this regard by Government of Odisha at that time.
3. The engagement is purely temporary and may be terminated at any time for dissatisfactory performance on notice of one month. In case of any misconduct including negligence of duty or causing loss to the organisation, the service may be terminated without any prior notice.
4. The re-engaged officer shall also be liable to be proceeded against under the provisions of the OCS(Pension) Rules 1992 read with OCA (CC&A) Rules 1962 for any act of misconduct during the course of discharging duties under re-engagement.
5. General instruction of Govt regarding terms and conditions for re-engagement of officers as issued from time to time will be applicable and binding on the office.
6. In case they desire to resign, they may do so by giving a notice of one month in writing to the Managing Director, SERIFED. After expiry of notice period, the officers may be relieved after handing over the full charges of records to the relieving officer as decided by the Managing Director, SERIFED.
7. The re-engaged officer shall be subject to and abide by the Odisha Government Servant's conduct Rules 1959, as applicable to Odisha Government servants.
8. These terms and conditions are subject to Codal provision / Memoranda / Resolutions issued by G.A.&P.G. Department / Finance Department / Works Department from time to time.
9. The Engineer so re-engaged shall be provided remuneration as per the norms prescribed in Finance Department OM No.24533/F dated 29.09.2022. They shall not claim any other additional allowance or financial benefits other than this remuneration for such engagement.
10. He/ She should submit an affidavit that there are no criminal / vigilance case and departmental proceedings pending against him/her and he/she is not involved in any litigation / case with the Govt. / employer.
11. The authority reserves the right to cancel the process without any intimation.

BEFORE THE NOTARY PUBLIC,
A F F I D A V I T

“I Sri, aged about years, S/O
..... at present residing at P.O.
..... P.S. Dist.,
Odisha; do declare that there is no criminal / vigilance case and departmental
proceedings pending against me. Further I have not involved in any litigation / case
with the Govt. / employer. I do hereby undertake that in case any criminal case,
vigilance case, departmental proceeding, litigation / case with Govt. / employer is
detected later on my engagement shall be cancelled.

This affidavit is required to be produced before the concerned Authority for
information and necessary action.

That the facts stated in this affidavit are true & correct to the best of my
knowledge and belief.”

Identified by

Advocate

DEPONENT

The above named deponent being identified by,
Advocate solemnly affirms and states before me that the facts stated above are true
to the best of his knowledge.

Place :

Date :

NOTARY

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No.FIN-CS3-PEN-0001-2018/29085/F; Date: 21-10-2024

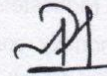
OFFICE MEMORANDUM

Sub:- Clarification regarding re-engagement of retired State Government servants and their remuneration

Ref.: (1) GA & PG Department Resolution No. 26993/Gen., dated 12.09.2024
(2) Finance Department Office Memorandum No. 24533/F dated 29.09.2022

After issue of GA & PG Department Resolution No. 26993/Gen. dated 12.09.2024, pertaining to comprehensive guideline for engagement of retired State Government employees on temporary basis in State Government establishments, **Paragraph-3 of Finance Department Office Memorandum No. 24533/F dated 29.09.2022** (empowering Administrative Department to re-engage retired Government employees, upto 50% of entry level vacancy of a cadre, at their level without referring to Finance Department) **is hereby withdrawn.** The said OM of Finance Department shall henceforth be applicable only for fixation of consolidated monthly remuneration of retired State Government employees on their post-retirement engagement in State Government establishments.

By order of Governor

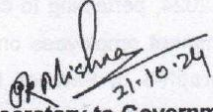


(Saswat Mishra) 21.10.2024

Principal Secretary to Government

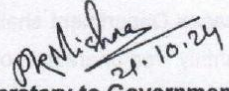
Memo No 29086 /F, Date: 21-10-2024

Copy forwarded to All Departments of Government/ All Heads of Department/ All Collectors/ All RDCs/ All District and Sessions Judges/ The Principal Secretary to Governor/ Private Secretary to the Chief Minister/ Secretary to Odisha Legislative Assembly/ Secretary to Member, Board of Revenue, Odisha, Cuttack/ Secretary to Rajya Sainik Board, Odisha, Bhubaneswar/ All Treasury Officers of the District Treasuries including Special Treasuries and Sub-Treasuries/ The Principal AG(A&E), Odisha/ The Deputy Accountant General, Odisha, Puri/ Principal, Odisha Secretariat Training Institute, Bhubaneswar/ Director General, Gopabandhu Academy of Administration, Bhubaneswar/ Director, Madhusudan Das Regional Academy of Financial Management, Bhubaneswar/ Manager, Reserve Bank of India, Public Accounts Department, Bhubaneswar for information.


21.10.24
Joint Secretary to Government

Memo No 29087 /F, Date: 21-10-2024

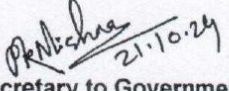
Copy forwarded to all Officers/ all Branches of Finance Department for information and necessary action.


21.10.24
Joint Secretary to Government

Memo No 29088 /F, Date: 21-10-2024

Copy forwarded to the Head of Portal Group, I.T. Centre, Secretariat, Odisha for information and necessary action.

He/She is requested to launch this Office Memorandum regarding clarification on revision of monthly consolidated remuneration on engagement of the retired Government servant in the Website (www.Odisha.gov.nic.in/finance/index.htm) of Finance Department for General Information.


21.10.24
Joint Secretary to Government

The Odisha Gazette

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 1687, CUTTACK, THURSDAY, SEPTEMBER 12, 2024/ BHADRA 21, 1946

[No.26993-GAD-SC-REMP-0002/2014/Gen.]

GENERAL ADMINISTRATION & PUBLIC GRIEVANCE DEPARTMENT

RESOLUTION

The 12th September, 2024

Subject: Comprehensive Guidelines relating to engagement of retired Government servants on temporary basis.

During the years 2010 -2014, Government establishments had been facing acute shortage of manpower on account of delayed recruitment for various unavoidable reasons resulting inordinate workload on the remaining staff. To obviate such situation, Government, vide this Department Resolution No. 23750, dated the 27th August, 2014 had decided to re-engage retired Government employees having professional expertise temporarily on contractual basis for different spells with certain terms and conditions. Such re-engagement had been envisaged based on necessity.

In the meanwhile, it has come to the notice that different Departments/Offices are engaging retired Government employees in a routine manner without proper justification and merely to deal with the day-to-day routine works. Often such re-engagements are done despite there being no compelling justification for such engagement. In fact, re-engagement of retired employees has become a rule rather than an exception. This was not the objective for which the relaxations had been permitted. Such engagements are being made contractually for different spells with different remuneration and different terms and conditions.

Over the years with improved financial situation, relaxation in recruitment by Finance Department, strengthening and streamlining of recruitment processes along-with rationalization of examinations, the situation has improved substantially.

After careful consideration of the above situation, and with a view to ensure a uniform principle, Government has decided to repeal the Resolution No. 23750, dated the

27th August, 2014 and has prescribed that if vacancies arise for dealing the routine works, the said vacancies shall not be filled up by way of re-engagement of retired employees. Instead, the Department/Office concerned shall take suitable measures to fill up the said vacancies through direct/promotional recruitment as the case may be. Before taking steps for re-engagement of retired Government employees, the Department/Offices shall assess the proposal in the above light and ensure that if the past experience of the concerned retired Government employee is highly required for the Government/Office, then only his/her case shall be considered for re-engagement on contract basis subject to the terms conditions as prescribed in this Resolution.

1. Applicability:-

These guidelines shall apply to officers to be re-employed to such posts/services as may be decided by the Government from time to time.

2. Eligibility Conditions: —

- (i) Officers who have retired from Government service on attaining the age of superannuation and are below the age of sixty-five years having good service records and are physically fit shall be eligible to be considered for re-employment.
- (ii) Officers against whom departmental proceedings (u/r15 or u/r 16) or criminal cases are pending or who have been penalized for misconduct during the period of preceding five years shall not be considered for post-retirement re-engagement.
- (iii) Officers having "Outstanding" CCR/PAR for continuous sixty months before superannuation can only be considered for re-engagement. (NRC shall not be deemed to be OUTSTANDING)
- (iv) He/she will not be considered for re-engagement if adverse remarks were recorded in his/her CCR/PAR during preceding ten years of superannuation.

3. Selection Process: —

- (i) Selection of persons will be made through open advertisement or any method as decided by the Government from time to time.

- (ii) There shall be a Selection Committee to be constituted as mentioned below who will decide the re-engagement of retired employees on the proposal of the concerned Administrative department ;

- | | | |
|-------------------------------------|---|-----------------|
| (a) Chief Secretary | : | Chairman |
| (b) ACS, GA & PG Department | : | Member |
| (c) Secretary, Finance | : | Member |
| (d) Secretary of the respective A/D | : | Member convenor |

The Secretary of the AD shall present the proposals before the Committee and shall have to satisfy the committee about the compelling reasons for re-engagement of such employee. All re-engagements shall be resorted to only in rare cases and not as a matter of routine.

Such re-engagement shall be limited to 1% of the sanctioned strength in the SB level & above for respective departments.

Only if the Committee is satisfied about the justification, it will recommend the proposal to Hon'ble Chief Minister for his consideration and approval. Mere recommendation by the Committee shall not create any right of the employee to be considered for re-engagement.

All such re-engagements shall have to be approved by Chief Minister. There shall be no Post Facto approval in any re-engagement matters.

4. Tenure, Terms and Conditions: —

- (i) The re-employment shall be made initially for a period of one year and can be extended for subsequent period of three years with spells of one year each subject to satisfactory performance up to a total period of four years not beyond the age of sixty-five years of age in any case or till the posts are filled up by regular process whichever is earlier.
- (ii) Re-employed officers will be entitled to pay, leave and other allowances as determined by the Administrative Department/Appointing Authority with the concurrence of the Finance Department.

27th August, 2014 and has prescribed that if vacancies arise for dealing the routine works, the said vacancies shall not be filled up by way of re-engagement of retired employees. Instead, the Department/Office concerned shall take suitable measures to fill up the said vacancies through direct/promotional recruitment as the case may be. Before taking steps for re-engagement of retired Government employees, the Department/Offices shall assess the proposal in the above light and ensure that if the past experience of the concerned retired Government employee is highly required for the Government/Office, then only his/her case shall be considered for re-engagement on contract basis subject to the terms conditions as prescribed in this Resolution.

1. Applicability:—

These guidelines shall apply to officers to be re-employed to such posts/services as may be decided by the Government from time to time.

2. Eligibility Conditions: —

- (i) Officers who have retired from Government service on attaining the age of superannuation and are below the age of sixty-five years having good service records and are physically fit shall be eligible to be considered for re-employment.
- (ii) Officers against whom departmental proceedings (u/r15 or u/r 16) or criminal cases are pending or who have been penalized for misconduct during the period of preceding five years shall not be considered for post-retirement re engagement.
- (iii) Officers having "Outstanding" CCR/PAR for continuous sixty months before superannuation can only be considered for re-engagement. (NRC shall not be deemed to be OUTSTANDING)
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3. Selection Process: —

- (i) Selection of persons will be made through open advertisement or any method as decided by the Government from time to time.

(ii) There shall be a Selection Committee to be constituted as mentioned below who will decide the re-engagement of retired employees on the proposal of the concerned Administrative department ;

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|-------------------------------------|---|-----------------|
| (a) Chief Secretary | : | Chairman |
| (b) ACS, GA & PG Department | : | Member |
| (c) Secretary, Finance | : | Member |
| (d) Secretary of the respective A/D | : | Member convenor |

The Secretary of the AD shall present the proposals before the Committee and shall have to satisfy the committee about the compelling reasons for re-engagement of such employee. All re-engagements shall be resorted to only in rare cases and not as a matter of routine.

Such re-engagement shall be limited to 1% of the sanctioned strength in the SB level & above for respective departments.

Only if the Committee is satisfied about the justification, it will recommend the proposal to Hon'ble Chief Minister for his consideration and approval. Mere recommendation by the Committee shall not create any right of the employee to be considered for re-engagement.

All such re-engagements shall have to be approved by Chief Minister. There shall be no Post Facto approval in any re-engagement matters.

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- (i) The re-employment shall be made initially for a period of one year and can be extended for subsequent period of three years with spells of one year each subject to satisfactory performance up to a total period of four years not beyond the age of sixty-five years of age in any case or till the posts are filled up by regular process whichever is earlier.
- (ii) Re-employed officers will be entitled to pay, leave and other allowances as determined by the Administrative Department/Appointing Authority with the concurrence of the Finance Department.

- (iii) Re-employed officers shall be governed by the provisions of Odisha Government Servants' Conduct Rules, 1957 and can be proceeded against for their misconduct, omissions and commissions as per the provisions under the Odisha Pension Rules, 1992.
- (iv) The re-employment can be terminated at any time by the respective appointing authority due to unsatisfactory performance or otherwise by giving one month notice. On the contrary if any re-employed officer desires to resign he shall do so by giving one month's written notice to the Competent Authority.
- (v) The case of officers shall be considered for re-engagement only after the retired officer has vacated the government accommodation allotted to them. (However, Government may relax this provision where-ever it feels necessary in the interest of exigencies of situation.)

This Resolution shall come to force with effect from the date of publication in *Odisha Gazette*.

By Order of the Governor

SURENDRA KUMAR

Additional Chief Secretary to Government

The Odisha Gazette

EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 1409, CUTTACK, MONDAY, SEPTEMBER 1, 2014 / BHADRA 10, 1936

[23750-GAD-SC-REMP-0002/2014/Gen.]

GENERAL ADMINISTRATION DEPARTMENT

RESOLUTION

The 27th August, 2014

**Subject: Comprehensive Guidelines relating to engagement of retired
Government servants..**

The engagement of retired officers is at present being governed by the guidelines issued by the Government in General Administration Department Resolution No. 19637/Gen. dated the 30th June, 1999. According to these stipulations no proposal for re-engagement of any retiring/ retired functionary shall be considered in any circumstances except in certain specified cases as laid down in the said Resolution. The situation, in the meantime has undergone a drastic change. On account of delayed recruitment for various unavoidable reasons most of the Government establishments have inordinate workload on the remaining staff. On the basis of the above consideration certain Departments of Government have obtained orders of the Government in the past to engage retired Government servants temporarily on contractual basis for different spells with different remuneration and terms and conditions on obtaining concurrence of Finance Department wherein the prescribed upper age limit for engagement was not uniform.

After careful consideration of the above situation and with a view to ensure a uniform principle it has been decided by the Government that the Departments of Government, while taking decisions for engagement of retired persons having professional excellence in Government assignments, shall follow the following principles to engage the retired Government servants on contractual basis.

1. Applicability:—

These guidelines shall apply to officers to be re-employed to such posts/services as may be decided by the Government from time to time.

2. Eligibility Conditions: —

- (i) Officers who have retired from Government service on attaining the age of superannuation and below the age of sixty five years having good service records and are physically fit shall be eligible to be considered for re-employment.
- (ii) Officers against whom departmental proceedings or criminal cases are contemplated/ pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.

3. Selection Process: —

- (i) Selection of persons will be made through open advertisement.
- (ii) There shall be a Selection Committee as may be decided by the appointing authority for the post/ posts required to be filled up by re-employment.

4. Tenure, Terms and Conditions: —

- (i) The re-employment shall be made ***initially for a period of two years and can be extended for subsequent period of two years with spells of one year each*** subject to satisfactory performance up to a ***total period of four years not beyond the age of sixty-five years*** of age in any case or till the posts are filled up by regular process whichever is earlier.
- (ii) Re-employed officers will be entitled to pay and other allowances as determined by the Administrative Department/Appointing Authority with the concurrence of the Finance Department.
- (iii) Re-employed officers shall be governed by the provisions of Odisha Government Servants' Conduct Rules, 1957 and shall be liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under the Odisha Pension Rules, 1992.
- (iv) The re-employment can be terminated at any time by the respective appointing authority due to unsatisfactory performance of any of the re-employed officer by giving one month

notice. On the contrary if any re-employed officer desires to resign he shall do so by giving one month's written notice to the competent authority.

5. Retention of Government Quarters: —

As provided in the Resolution No 19637/ Gen. dated the 30th June, 1999, during the period of the contract appointment the appointee may be accommodated in Government Quarters, subject to the availability, provided he pays normal rent as applicable to a Government servant occupying Government accommodation.

6. Overriding effect: —

The provisions of this resolution will supersede all previous executive instructions of the Government pertaining to re-employment of retired persons.

This Resolution shall come to force with effect from the date of publication in *Odisha Gazette*.

ORDER

Ordered that the Resolution be published in the Extraordinary issue of the *Odisha Gazette*. Ordered also that copies of the Resolution be forwarded to all Departments of Government / all Heads of Departments / all Collectors / Registrar, Odisha High Court, Cuttack / Registrar, Odisha Administrative Tribunal / Special Secretary, Odisha Public Service Commission / Secretary, Odisha Staff Selection Commission / Secretary, Odisha Sub-ordinate Staff Selection Commission, Bhubaneswar.

By Order of the Governor

N. CHANDRA
Special Secretary to Government

**GOVERNMENT OF ODISHA
FINANCE DEPARTMENT**

No.FIN-CS3-PEN-0001-2018/ 24533 /F;

Date: 29/09/2022

OFFICE MEMORANDUM

Sub: - Revision of monthly consolidated remuneration on engagement of the retired Government Servant.

The fixation of re-engagement remuneration of pensioners is guided by Finance Department Office Memorandum No. 7022/F dated 17.03.2018. The revision in their monthly consolidated remuneration has been under consideration of the Government for sometimes past.

2. Now after careful consideration Government have been pleased to supersede the aforesaid F.D. Memorandum and have decided to fix the consolidated remuneration on engagement of the retired Government servants as per the prescribed remuneration structure attached to the Level in Pay Matrix in the manner as given in the following table:

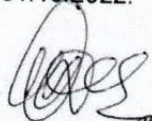
Sl No.	Pay Levels under ORSP Rules, 2017	Consolidated Remuneration (per month)
(1)	(2)	(4)
1	17	Rs.50,000/-
2	15 & 16	Rs.46,000/-
3	11, 12, 13 & 14	Rs.35,000/-
4	5, 6, 7, 8, 9 & 10	Rs.20,000/-
5	1, 2, 3 & 4	Rs.10,000/-

The above remuneration on engagement of retired Government servants shall exclude pension and T.I.

3. (i) The Administrative Departments are hereby empowered to re-engage retired Government employees upto 50% of the entry level vacancies of a given cadre at their level without referring to Finance Department.

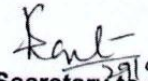
(ii) Further prior concurrence of Finance Department shall be required in case of proposal for re-engagement of retired Government employees beyond 50% of the entry level vacancies of a given cadre. In such cases, the order of re-engagement must state the UOR/ OSWAS File No. of Finance Department in each occasion.

4. The quantum of remuneration in exceptional circumstances where Government may go for engagement of suitable retired Government servants, will be fixed by adopting the methodology of "pay minus pension". No allowances such as DA, HRA etc., shall be admissible in such cases. The tenure of such engagement and remuneration shall be determined and finalised after obtaining concurrence of Finance Department with approval of Government at the level of Hon'ble Chief Minister.
5. There may be requirement of expertise and talent of specialised nature on certain occasions for a particular purpose and specific tenure. In such exceptional cases consolidated remuneration will be fixed at a different rate than as at para-2 above, after obtaining concurrence of Finance Department with approval of Government at the level of Hon'ble Chief Minister.
6. This Office Memorandum shall not be applicable in case of engagement of retired Government servants in any Constitutional/ Statutory posts and to any Commissions/ Boards. In such cases, the remuneration shall be fixed as per the provisions contained in their relevant rules/ guidelines.
7. The Office Memorandum is not applicable to the Allopathic Doctors and Teachers of Medical Colleges who have been engaged after their retirement.
8. Government shall reserve the right to effect any deviation, required, if any, in public interest.
9. The revision will be uniformly implemented for all existing contracts as well as new contracts.
10. This revision of consolidated monthly remuneration on engagement of retired Government servants shall come into force with effect from 01.10.2022.


(Vishal Kumar Dev)
Principal Secretary to Government

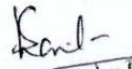
Memo No 24534 /F, Date; 29/09/2022

Copy forwarded to All Departments of Government/ All Heads of Department/ All Collectors/ All RDCs/ All District and Sessions Judges/ The Principal Secretary to Governor/ Private Secretary to the Chief Minister/ Secretary to Odisha Legislative Assembly/ Secretary to Member, Board of Revenue, Odisha, Cuttack/ Secretary to Rajya Sainik Board, Odisha, Bhubaneswar/ All Treasury Officers of the District Treasuries including Special Treasuries and Sub-Treasuries/ The Principal AG(A&E), Odisha/ The Deputy Accountant General, Odisha, Puri/ Principal, Odisha Secretariat Training Institute, Bhubaneswar/ Director General, Gopabandhu Academy of Administration, Bhubaneswar/ Director, Madhusudan Das Regional Academy of Financial Management, Bhubaneswar/ Manager, Reserve Bank of India, Public Accounts Department, Bhubaneswar for information.


Additional Secretary to Government

Memo No 24535 /F, Date; 29/09/2022

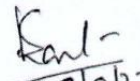
Copy forwarded to all Officers/ all Branches of Finance Department for information and necessary action.


Additional Secretary to Government

Memo No 24536 /F, Date; 29/09/2022

Copy forwarded to the Head of Portal Group, I.T. Centre, Secretariat, Odisha for information and necessary action.

He/ She is requested to launch this Office Memorandum regarding **revision of monthly consolidated remuneration on engagement of the retired Government servant** in the Website (www.Odisha.gov.nic.in/finance/index.htm) of Finance Department for General Information.


Additional Secretary to Government

Pro forma for Application

1. Name of the Applicant (in Capital Letters):
2. Father's/Husband's Name :
3. Date of Birth:
4. Gender:
5. Nationality:
6. Date of Retirement:
7. Post held at the time of retirement & name of The Govt. Office/Department from which Retired (Documentary evidence to be furnished)
8. Pay Level under ORSPRules-2017at the time of retirement with last Pay drawn (Documentary Evidence to be furnished)
9. Mailing Address (With Telephone/Mobile No. and e-mail address) :
10. Permanent Address:
11. Work Experience (Documentary evidence to be furnished)
12. Whether any suspension case/ disciplinary/ Vigilance case is pending? If Yes Furnish details:
13. Whether any other case is pending in any Court Of law, If yes furnish details
14. Any commendation/ appreciation received from the past employer.
15. Any other information in support of candidature:

Date

Signature of the Applicant

DECLARATION

I Sri _____ S/o, W/o Sri/Late _____

aged about _____ years do hereby declare that the facts state above are true to the best of my knowledge and based on official records. If any kind of discrepancies found in future, I shall be held responsible.

Signature of the Applicant